



# Construction Career Days of South Florida

## **LEARNING LAB INFORMATION** October 23 and 24, 2018

### **EVENT COMMITTEE**

Manny Espinal- Lead  
Fabiana Gonzalez - Lead

#### **Career Center**

Rachel Panchookian

#### **Equipment**

Carrie Weekley

Dan Weekley

#### **Learning Labs**

Fabiana Gonzalez- Lead

Manny Espinal

Angel Cano

Andrew Hipolito

Erik Sibila

#### **Schedule**

Manny Espinal

Fabiana Gonzalez

## REGISTRATION

Each firm will need to complete BOTH the South Fla. CCD Sponsorship form and the Learning Lab Registration form. The CCD Sponsorship form is a general event registration form and should be printed, completed and mailed to Cynthia Hartsfield at the FTBA address listed at the bottom of the form. Please indicate your participation in a Learning Lab by checking the "Learning Lab" box. While there is no charge associated with the Learning Labs, the student bus transportation cost has nearly doubled over the years, and we are in desperate need of sponsorships at the Bronze (\$250), Silver (\$500), Gold (\$1000) or Platinum (\$1500) Level.

The Learning Lab Registration form (Excel file) must be submitted, via email or fax, to your assigned committee contact by Monday, September 14<sup>th</sup>. Please include the names of any and all anticipated attendees on this form, as it is easier to print badges at the office before the event than on site at the Rodeo. However, we will be able to print badges at the event in case there is a last minute change in personnel. While we understand the nature of our industry and the potential for a last minute cancellation, PLEASE ensure an alternate is provided, as staffing is critical to the success of the Learning Labs.

The CCD Volunteer/Sponsor Meeting will be held at **3:00 pm on Wednesday, October 10<sup>th</sup>** at the Davie Rodeo Grounds located at 6591 S. Orange Drive. This meeting is attended by all participants including Volunteers, Learning Labs, Career Center Participants, Equipment Providers and Committee Members in order to discuss any details/last minute changes and answer questions, and will be followed by an optional site visit/tour of the Rodeo. Please ensure at least one person from your firm is able attend.

## SCHEDULE OF EVENTS

### Monday, October 22<sup>nd</sup>

Learning Lab Set Up (MANDATORY) 12pm – 5pm

### Tuesday, October 23<sup>rd</sup> and Wednesday, October 24<sup>th</sup>

Learning Labs 8am – 2:30pm Lab Break Down (Wed) 2:30pm – 5:00pm (Please have all materials removed by 5pm)

## LEARNING LAB INFORMATION

Monday, October 22<sup>nd</sup>: Set-up Day

Please arrive between 12pm – 5pm on Monday, October 22<sup>nd</sup> to set up your Lab.

Please do not arrive earlier than this as the booths set up is scheduled for 8am – 12pm.

Fabiana Gonzalez, Mel Pollock or Jeannette Harris will be on site to provide space location and answer any questions. You will be able to drive into the rodeo to drop off equipment, but please, do so quickly and then park outside the rodeo.

We will have security on site 24 hours per day beginning Monday at 4pm through Wednesday at 4pm. However, we advise you to take “portable” items with you at the end of each day (Laptops, etc.)

Booth spaces are 20’x20’ with two 6’ tables and four chairs. If you have any special requests or require additional tables, chairs or space, please advise your committees contact.

### **Tuesday, October 23<sup>rd</sup> and Wednesday, October 24<sup>th</sup>**

On your first day at the Rodeo, please proceed to the registration booth at the entrance to the covered arena in order to check-in and receive your id badge.

We will have coffee in the morning at the Pavilion, and deli sandwiches or PB&J will be available to purchase for lunch in the afternoon. Please wait until the students have departed before heading to the pavilion for lunch.

Lab sponsors are encouraged to bring snacks/drinks to sustain everyone until then. At that time we will have a daily “wrap-up” meeting to discuss the day’s events, including pros and cons – so we encourage you to attend and speak up if you have a problem or an idea to make things run smoother.

### **LEARNING LAB DETAILS**

Learning Labs should accommodate approx. 25+ students for 15 minutes at a time. We have students show up as early as 7:30 am, so please be prepared at that time, and our last students usually depart by 2pm. Try to have hands-on demonstrations/interaction with the students – they will be more interested and will retain the knowledge if they are personally involved.

Encourage participation and questions – award “prizes” or giveaways only if a student participates in the lab or asks an intelligent question. We try to discourage the Halloween mentality of students approaching the event with a “How much stuff can I get?” attitude.

If you have any questions or need any additional information, please get in touch with your assigned committee contact:

Fabiana Gonzalez	<a href="mailto:fabiana.gonzalez@dot.state.fl.us">fabiana.gonzalez@dot.state.fl.us</a>	305-470-5183
Manny Espinal	<a href="mailto:enmanuel.espinal@dot.state.fl.us">enmanuel.espinal@dot.state.fl.us</a>	305-640-7414
Angel Cano	<a href="mailto:angelc@tamayoengineering.com">angelc@tamayoengineering.com</a>	786-877-9021
Andrew Hipolito	<a href="mailto:ahipolito@cegroupl.com">ahipolito@cegroupl.com</a>	954-253-4418
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As always, the success of the South Florida Construction Career Days solely depends upon the commitment of our local industry, and we truly appreciate your continued support and participation in this important event. See you there!